



Title: Domestic Technician
Hours: 15 hours per week, full year
Salary Range: £8.91 per hour
Reporting to: Site Manager

JOB PURPOSE

To ensure that we offer a first class environment for all students, staff and visitors to the school. Domestic staff will work under the day to day direction of the Site Manager and under the overall management of the schools Director of Finance

JOB DESCRIPTION

Cleaning

1. Undertake cleaning, washing, mopping, sweeping, vacuum cleaning, emptying of litter bins, polishing and dusting of the designated areas. These will include toilets, changing rooms and shower areas, and fixtures and fittings using, where appropriate, and powered equipment.

Training

2. Staff will receive full training in relation to the expectations of the school and the performance of their role.
3. Staff will also receive training on the use of equipment and cleaning materials within the school.
4. Staff will be expected to complete an online Safeguarding training programme within their induction.

Health and Safety

5. Staff to report any Health and Safety issues to the Site Manager / Director of Finance.

Other

6. As an employee of this organisation you may be asked to carry out duties at any of its establishments, at any time throughout the duration of your contract.
7. You will also be required to carry out any other duties which may reasonably be required of you.

<u>Person Specification</u>	Essential	Desirable	How assessed A(application , I (Interview)
Domestic Technician			
<u>Education</u>			
Ability to read and write and carry out basic calculations in order to read instructions, write messages, dilute chemicals	✓		A/I
NVQ 1 in cleaning Manual Handling First Aid		✓ ✓ ✓	A
<u>Experience</u>			
Evidence of cleaning experience	✓		A/I
Working knowledge of the use of all equipment e.g. buffers, vacuums.		✓	A/I
Working knowledge of how to clean different surfaces (which products to use etc)		✓	A/I
<u>Knowledge and Skills</u>			
Knowledge of COSHH and safe use and storage.		✓	A
Knowledge of Health and Safety legislation		✓	A/I
<u>Skills and Aptitudes</u>			
Use of initiative	✓		I
Flexibility – able to understand the schools priorities quickly and adapt working skills to these accordingly.	✓		I
<u>Attitude / Other requirements</u>			I
Good timekeeper	✓		I
Interpersonal skills	✓		I
Ability to work within a team and encourage team spirit	✓		I
Honesty and Integrity	✓		I
	✓		I

<p>Able to (complying with H&S requirements):</p> <ul style="list-style-type: none">-carry and lift buckets of water and vacuums, rubbish bags, chairs etc.-Worked in constrained positions throughout shifts (stretching, bending, standing, kneeling)-Pull and push vacuum, buffer etc.			
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