



BTEC Level 3 National Extended Certificate in Information Technology

Course Content

Unit 1: Information Technology Systems

Information technology (IT) systems have a significant role in the world around us and play a part in almost everything we do. Having a sound understanding of how to effectively select and use appropriate IT systems will benefit you personally and professionally.

Assessment for Unit 1

This unit is externally assessed through a written examination set by the exam board.

Unit 2: Creating Systems to Manage

In order to produce information to support many business processes as well as our social lives, relational databases are widely used to manage and process data. From the smallest in-house systems to stock control systems for large online retailers, databases are repositories of information that are a significant part of organisational operating requirements.

Assessment for Unit 2

This unit is externally assessed through a task set and marked by the exam board

Unit 3: Using Social Media in Business

Social media websites are a popular way for people to communicate and share information with friends and family. People spend a lot of time on social media websites and they give businesses opportunities to interact with people, for example to promote their business, to encourage people to visit their e-commerce site and buy, to provide customer service.

Assessment for Unit 3

This unit is internally assessed

Extra Information

Students will need to complete one more optional unit (internally assessed) to complete the qualification. Grading for the qualification ranges from Distinction * to Pass for successful candidates.